



SPECIAL MEETING MINUTES

The City of Helotes Economic Development Corporation (EDC) Board of Directors met for a Special Meeting on Wednesday, April 30, 2020 at 7:00 p.m., in the City Hall Council Chambers, 12951 Bandera Road, Helotes, Texas 78023. This was an open meeting, subject to the open meeting laws of the State of Texas.

Present:

Board Members: *Blaine Lopez, President* *Kathryn Mitchell, Secretary*
 Stephanie "Stevie" Seitz *Matthew McCrossen*
 John Kodosky

Staff: *Marian Mendoza, Executive Director*
 Glenn Goolsby, Assistant Director

Absent: *Ron Lane, Vice-President* *Phyllis Jackson*

1. Call to Order.

President Lopez called the meeting to order at 7:02 p.m.

OPEN SESSION:

2. Citizens to be heard.

The EDC cannot discuss any presented issue, nor may any action be taken on any issue at this time (Attorney General Opinion JC-0169). The EDC will accept comments from citizens of the City of Helotes and its Extraterritorial Jurisdiction (ETJ) only. Comments are limited to three (3) minutes, and this time is not transferable. Discussion by the EDC of any item not on the Agenda shall be limited to statements of specific factual information given in response to any inquiry, a recitation of existing policy in response to any inquiry, and / or a proposal to place the item on a future EDC Agenda.

No citizens to be heard.

ITEMS FOR INDIVIDUAL CONSIDERATION:

3. Discussion of and direction on a proposal for the EDC to fund a Small Business Assistance Program that will offer zero (0%) or low interest loans to businesses in the City of Helotes that have been impacted by COVID-19; and approval on setting a Public Hearing to utilize EDC funding for this program. Discussion will include, but not be limited to the following:

- 1. Program needs;**

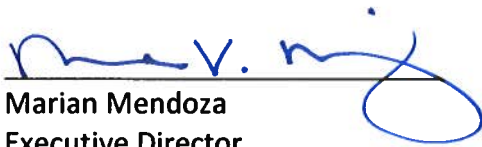
2. **Setting program parameters; and**
3. **Program administration. (Staff)**

Glenn presented an outline for the Small Business Assistance Program that would offer loans to local businesses in need of financial assistance. He stated he had been in contact with business owners affected by the mandatory shutdown and stay at home order by the Governor of Texas. Most had not received either the EIDL or PPP loans and were struggling to survive. He suggested the HEDC could provide 0% loans to help fill the need.

Motion was made by Matthew McCrossen, second by John Kodosky to negotiate with BCL of Texas in the amount of \$300,000 plus administrative fees and direct staff to publish notice of the project on May 13, 2020. Motion passed unanimously.

Adjourn the regular meeting of the EDC Board of Directors.

President Lopez adjourned the meeting at 8:11 p.m.


Marian Mendoza
Executive Director