



REGULAR MEETING MINUTES

The City of Helotes Economic Development Corporation (EDC) Board of Directors met for a Regular Meeting on Wednesday, June 20, 2018 at 7:00 p.m., in the City Hall Council Chambers, 12951 Bandera Road, Helotes, Texas 78023. This was an open meeting, subject to the open meeting laws of the State of Texas.

Present:

Board Members: Pat Wootton, President
Diane Anderson, Secretary
Wayne Stacey

Joel Lutz, Vice President
Kathryn Mitchell

Staff: Glenn Goolsby, Assistant Director

1. Call to Order.

President Wootton called the meeting to order at 7:02 p.m.

OPEN SESSION:

2. Citizens to be Heard.

The EDC cannot discuss any presented issue, nor may any action be taken on any issue at this time (Attorney General Opinion JC-0169). The EDC will accept comments from citizens of the City of Helotes and its Extraterritorial Jurisdiction only. Comments are limited to three (3) minutes, and this time is not transferable. Discussion by the EDC of any item not on the Agenda shall be limited to statements of specific factual information given in response to any inquiry, a recitation of existing policy in response to any inquiry, and / or a proposal to place the item on a future EDC Agenda.

No Public Comment

CONSENT AGENDA (ITEM NOS. 3 – 4):

All items marked with an asterisk (*) on the consent agenda were voted on as a group after discussion. Motion was made by Wayne Stacey, second by Diane Anderson to approve Items 3 & 4, as written. Motion carried unanimously.

- 3. *Approval of the minutes of the EDC Regular Meeting dated April 18, 2018. (Staff)**
- 4. *Approval of the EDC Fiscal Year Ending (FYE) 2018 Revenue and Expenditure, Balance Sheet, and Encumbrance Reports dated June 15, 2018. (Staff)**

ITEMS FOR INDIVIDUAL CONSIDERATION:

- 5. Discussion of and action on a recommendation to the City Council of the City of Helotes, Texas on the appointment of Phillip Manea to the City of Helotes EDC Board of Directors. (Staff)**

Item 5 was pulled from discussion.

- 6. Discussion of and action on the appropriation of additional FYE 2018 funds for the Google 360 Virtual Tour program performed by John Almarez and 360 Zone. (Staff)**

Motion was made by Wayne Stacey, second by Kathryn Mitchell to discuss Item 6.

Motion was made by Diane Anderson, second by Joel Lutz to approve an expenditure of \$8,000 to fund the Google 360 Virtual Tour Program. Motion carried unanimously.

- 7. Discussion of and direction on retail site selection consultant Retail Strategies, including, but not limited to, the consultant's to date activities, achievements, and challenges. (Staff)**

Motion was made by Joel Lutz, second by Wayne Stacey to discuss Item 7.

The Board of Directors requested Retail Strategies present the scope of prospects being pursued, a summary of businesses they have solicited and provided assistance to, and a statement of why the HEDC should renew the contract.

No action taken.

- 8. Staff Updates:**

- **Current and planned commercial developments within the City of Helotes;**
- **S.H. 16 water and sewer utility project;**
- **Old Town Helotes pedestrian bridge project;**
- **International Council of Shopping Centers (ICSC) ReCON Las Vegas, Nevada conference; and**
- **EDC FYE 2018 Work Plan.**

No action taken.

Adjourn the regular meeting of the EDC Board of Directors.

President Wootton adjourned the meeting at 7:42 p.m.



Rick A. Schroder
Executive Director