



REGULAR MEETING MINUTES

The City of Helotes Economic Development Corporation (EDC) Board of Directors met for a Regular Meeting on Wednesday, September 19, 2018 at 7:00 p.m., in the City Hall Council Chambers, 12951 Bandera Road, Helotes, Texas 78023. This was an open meeting, subject to the open meeting laws of the State of Texas.

Present:

Board Members: *Joel Lutz, Vice President* *Diane Anderson, Secretary*
 Wayne Stacey *Kathryn Mitchell*
 Stephanie "Stevie" Seitz *Bill Putty*

Absent: *Pat Wootton, President*

Staff: *Rick Schroder, Executive Director*
 Glenn Goolsby, Assistant Director

1. Call to Order.

Vice President Lutz called the meeting to order at 7:00 p.m.

OPEN SESSION:

2. Public Hearing.

To give all interested persons the right to appear and be heard on proposed EDC Maintenance & Operating, Interest & Sinking, and Capital Budgets for Fiscal Year Ending (FYE) 2019. Proposed EDC budgets include economic development "Projects," as defined by Texas Local Govt. Code Chapter 505 Type B Corporations. Proposed EDC budgets are posted on www.heletosedc.com.

Public Hearing was opened at 7:00 p.m., with no public comment the hearing was closed.

3. Citizens to be Heard.

The EDC cannot discuss any presented issue, nor may any action be taken on any issue at this time (Attorney General Opinion JC-0169). The EDC will accept comments from citizens of the City of Helotes and its Extraterritorial Jurisdiction (ETJ) only. Comments are limited to three (3) minutes, and this time is not transferable. Discussion by the EDC of any item not on the Agenda shall be limited to statements of specific factual information given in response to any inquiry, a recitation of existing policy in response to any inquiry, and / or a proposal to place the item on a future EDC Agenda.

No Public Comment

CONSENT AGENDA (ITEM NOS. 4 – 5):

Motion was made by Wayne Stacey, second by Diane Anderson to discuss Items 4 & 5.

4. Approval of the minutes of the EDC Regular Meeting dated August 15, 2018. (Staff)

Motion was made by Diane Anderson, second by Wayne Stacey to approve Item 4 as written. Motion carried unanimously.

5. Approval of the EDC Fiscal Year Ending (FYE) 2018 Revenue and Expenditure, Balance Sheet, and Encumbrance Reports dated September 13, 2018. (Staff)

Motion was made by Wayne Stacey, second by Stevie Seitz to approve Item 5 as written. Motion carried unanimously.

ITEMS FOR INDIVIDUAL CONSIDERATION:

6. Presentation by EDC Staff and discussion of and action on a Resolution by the Board of Directors of the City of Helotes Economic Development Corporation approving appropriations for EDC's Fiscal Year Ending (FYE) 2019 Operating and Capital Budgets beginning October 1, 2018 and ending September 30, 2019 to support the EDC's programs, "Projects," as defined by Texas Local Government Code Chapter 505 *Type B Corporations*; authorizing the EDC Executive Director to take all necessary steps to implement the provisions of this Resolution; incorporating recitals; providing for severability; and adopting and Effective Date. (Staff)

Motion was made by Diane Anderson, second by Wayne Stacey to discuss Item 6.

Glenn Goolsby reviewed anticipated revenue and expenditures for FYE 2019.

Motion was made by Wayne Stacey, second by Kathryn Mitchell to approve the FYE 2019 Budgets as presented. Motion carried unanimously.

7. Discussion and action on the production of a local directional map by Bird's Eye View. (Staff)

Glenn Goolsby presented map examples from Fredericksburg and Boerne and described the planned boundaries for a Helotes map. Mr. Goolsby stated if the EDC was interested in sponsoring a portion of the map production, Bird's Eye View would be able to expedite printing.

Motion was made by Bill Putty, second by Stevie Seitz to postpone Item 7 until the next EDC meeting.

8. Staff Updates:

- a. Google 360 Tours; and
- b. Current and planned commercial developments within the City of Helotes.

No action taken.

Adjourn the regular meeting of the EDC Board of Directors.

Vice President Lutz adjourned the meeting at 7:50 p.m.

A handwritten signature in black ink, consisting of several overlapping loops and a long horizontal stroke at the end, positioned above a solid horizontal line.

Rick A. Schroder
Executive Director