



REGULAR MEETING MINUTES

The City of Helotes Economic Development Corporation (EDC) Board of Directors met for a Regular Meeting on Wednesday, May 19, 2021 at 7:00 p.m., in the City Hall Council Chambers, 12951 Bandera Road, Helotes, Texas 78023. This was an open meeting, subject to the open meeting laws of the State of Texas.

Present:

Board Members: *Blaine Lopez, President* *John Kodosky, Secretary*
 Stephanie "Stevie" Seitz *Melody Cooper*
 Allison Higgins

Staff: *Marian Mendoza, Executive Director*
 Glenn Goolsby, Assistant Director

Absent: *Greg Hayden* *Alan Holmes*

1. Call to Order.

President, Lopez called the meeting to order at 7:09 p.m.

OPEN SESSION:

2. Citizens to be heard.

The EDC cannot discuss any presented issue, nor may any action be taken on any issue at this time (Attorney General Opinion JC-0169). The EDC will accept comments from citizens of the City of Helotes and its Extraterritorial Jurisdiction (ETJ) only. Comments are limited to three (3) minutes, and this time is not transferable. Discussion by the EDC of any item not on the Agenda shall be limited to statements of specific factual information given in response to any inquiry, a recitation of existing policy in response to any inquiry, and / or a proposal to place the item on a future EDC Agenda.

No one signed up to speak on this item.

CONSENT AGENDA (ITEM NOS. 3 – 4):

All items marked with an asterisk (*) on the consent agenda were voted on as a group. Motion was made by Stevie Seitz, second by Allison Higgins to approve Items 3 and 4 as written. Motion carried unanimously.

3. *Approval of the minutes of the Special Meeting dated April 14, 2021. (Staff)

4. ***Approval of the EDC Fiscal Year Ending (FYE) 2021 Revenue and Expense Report dated May 13, 2021. (Staff)**

President Lopez after reading the following section, adjourned into closed session at 7:11 p.m.

CLOSED SESSION:

5. **Closed Session in accordance with Texas Government Code § 551.072 *Deliberation Regarding Real Property*. In addition to the matters listed below, any matter scheduled for Open Session may be discussed in Closed Session, as appropriate and authorized by law:**
- **§551.072 *Deliberation Regarding Real Property* – To consider the purchase of a real property interest for future development purposes.**

President Lopez reconvened the meeting at 8:16 p.m. and announced that no action had been taken during the closed session.

ITEMS FOR INDIVIDUAL CONSIDERATION:

6. **Discussion of and action on authorizing the Executive Director to engage the services required for the possible acquisition of real estate for future development purposes.**

Motion was made by Stevie Seitz, second by Allison Higgins to approve the item as written.
Motion carried unanimously.

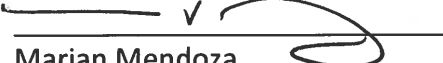
STAFF REPORT:

7. **Staff update on business assistance grants. (Glenn Goolsby, Assistant Director)**

Glenn Goolsby reported that 24 businesses had applied for the second round of grants with 23 meeting the eligibility requirements.

Adjourn the regular meeting of the EDC Board of Directors.

President Lopez adjourned the meeting at 8:23 p.m.


Marian Mendoza
Executive Director