



## REGULAR MEETING MINUTES

The City of Helotes Economic Development Corporation (EDC) Board of Directors met for a Regular Meeting on Wednesday, July 21, 2021 at 7:00 p.m., in the City Hall Council Chambers, 12951 Bandera Road, Helotes, Texas 78023. This was an open meeting, subject to the open meeting laws of the State of Texas.

**Present:**

**Board Members:** John Kodosky, Secretary      Allison Higgins  
Greg Hayden      Melody Cooper  
Melissa Benavides

**Staff:** Marian Mendoza, Executive Director  
Glenn Goolsby, Assistant Director

**Absent:** Blaine Lopez, President      Joel Lutz

**1. Call to Order.**

Secretary Kodosky called the meeting to order at 7:02 p.m.

**OPEN SESSION:**

**2. Citizens to be heard.**

*The EDC cannot discuss any presented issue, nor may any action be taken on any issue at this time (Attorney General Opinion JC-0169). The EDC will accept comments from citizens of the City of Helotes and its Extraterritorial Jurisdiction (ETJ) only. Comments are limited to three (3) minutes, and this time is not transferable. Discussion by the EDC of any item not on the Agenda shall be limited to statements of specific factual information given in response to any inquiry, a recitation of existing policy in response to any inquiry, and / or a proposal to placethe item on a future EDC Agenda.*

No one signed up to speak on this item.

**CONSENT AGENDA (ITEM NOS. 3 – 4):**

All items marked with an asterisk (\*) on the consent agenda were voted on as a group. Motion was made by Greg Hayden, second by Melody Cooper to approve Items 3 and 4 as written. Motion carried unanimously.

3. **\*Approval of the minutes of the Special Meeting dated June 16, 2021. (Staff)**
4. **\*Approval of the EDC Fiscal Year Ending (FYE) 2021 Revenue and Expense Report dated July 15, 2021. (Staff)**

**ITEMS FOR INDIVIDUAL CONSIDERATION:**

5. **Presentation of the Proposed FY 2021 - 2022 EDC Operating Budget and discussion on and action on scheduling a public hearing. – Marian Mendoza, Executive Director**

Marian Mendoza presented the proposed FY22 Operating Budget, highlighting program funding changes from FY21. She also stated the next step is to publish a Notice of Public Hearing.

Motion was made by Allison Higgins, second by Greg Hayden to schedule a public hearing on August 18<sup>th</sup> and September 15<sup>th</sup> 2021. Motion carried unanimously.

6. **Discussion of and action on sponsoring the Helotes Area Chamber of Commerce 0.5K Challenge. (Staff)**

Glenn Goolsby discussed the boards prior support for the 0.5K in 2019 and 2020 and outlined the various sponsorship levels for 2021.

Motion was made by Allison Higgins, second by Greg Hayden to approve sponsoring the 0.5K at \$2,000.00. Motion carried 4-ayes, 1-nay (Melody Cooper)

**STAFF REPORT:**

7. **Staff update on E-Commerce Accelerator Incentive Program. (Marian Mendoza, Executive Director)**

Marian Mendoza informed the Board of Directors the E-Commerce Incentive had been finalized and is currently accepting applications.

Secretary Kodosky after reading the following section, adjourned into closed session at 7:52 p.m.

**CLOSED SESSION:**

8. **Closed Session in accordance with Texas Government Code § 551.072 *Deliberation Regarding Real Property*. In addition to the matters listed below, any matter scheduled for Open Session may be discussed in Closed Session, as appropriate and authorized by law:**

- **§551.072 *Deliberation Regarding Real Property* – To consider the purchase of a real property interest for future development purposes.**

Secretary Kodosky reconvened the meeting at 8:27p.m. and announced that no action had been taken during the closed session.

**Adjourn the regular meeting of the EDC Board of Directors.**

Secretary Kodosky adjourned the meeting at 8:28 p.m.

  
Marian Mendoza Executive Director