



REGULAR MEETING MINUTES

The City of Helotes Economic Development Corporation (EDC) Board of Directors met for a Regular Meeting on Wednesday, February 15, 2023 at 7:00 p.m., in the City Hall Council Chambers, 12951 Bandera Road, Helotes, Texas 78023. This was an open meeting, subject to the open meeting laws of the State of Texas.

Present:

Board Members:	Blaine Lopez, President	John Kodosky, Vice-President
	Melody Cooper, Secretary	Greg Hayden
	Melissa Benavides	Joel Lutz
	Jeff Felty	Marian Mendoza, Ex-Officio

Staff: Glenn Goolsby, Executive Director

1. Call to Order.

President Lopez called the meeting to order at 7:04 p.m.

OPEN SESSION:

2. Citizens to be heard.

The HEDC cannot discuss any presented issue, nor may any action be taken on any issue at this time (Attorney General Opinion JC-0169). Comments are limited to three (3) minutes, and this time is not transferable. Discussion by the HEDC of any item not on the Agenda shall be limited to statements of specific factual information given in response to any inquiry, a recitation of existing policy in response to any inquiry, and / or a proposal to place the item on a future HEDC Agenda.

No citizen signed up to speak.

CONSENT AGENDA (ITEM NOS. 3 – 5):

All items marked with an asterisk (*) on the consent agenda were voted on as a group. Motion was made by John Kodosky, second by Melissa Benavides to approve Items 3 and 5 as written. The motion carried unanimously.

3. *Approval of the minutes of the Regular Meeting dated January 18, 2023.

4. *Approval of the HEDC Fiscal Year Ending (FYE) 2023 Revenue and Expense Report dated February 9, 2023.

5. ***Approval of the HEDC Quarterly Investment Report dated December 31, 2022.**

COMMITTEE REPORTS:

6. **Update from the Executive Committee meeting.**

President Lopez mentioned attending an executive meeting with Mayor Whitehead and how it led to Item 10 on the Agenda.

7. **Update from the Finance Committee.**

Secretary Cooper mentioned the Finance Committee had reviewed the previous months' expenditures and approved them.

ITEMS FOR INDIVIDUAL CONSIDERATION:

8. **Discussion of and action on sponsoring the Helotes Cornyval Festival produced by the Helotes Festival Association. (Staff)**

Glenn Goolsby presented a proposal by the Festival Association for continuing the sponsorship package of \$3,500.00.

Motion was made by Jeff Felty, seconded by Greg Hayden to discuss and act on the item as presented. The motion carried unanimously.

9. **Discussion of and action on an application made by Dominion Commercial Management, LLC to approve a grant reimbursement request under the Retailer and Commercial Tenant Improvement Incentive Program. (Staff)**

Motion was made by Jeff Felty, seconded by Greg Hayden to discuss and act on the item as written.

Glenn Goolsby reviewed the application and highlighted how it did not comply with the program criteria.

Motion to amend was made by Jeff Felty, seconded by Greg Hayden to deny the application since the request did not meet the criteria established at the time of application. Motion carried 6-ayes; 1-abstein, John Kodosky.

10. **Discussion of and direction on supporting the development of an outdoor fitness park located at 10483 Parrigin Road.**

Glenn Goolsby presented the item and showed a 2-minute video of the proposed fitness park. General consensus was not to move forward at this time and could reconsider in 6 months.

President Lopez adjourned the meeting at 7:55 p.m.



Glenn Goolsby
Executive Director