

COMMITTEE REPORTS:

5. **Update from HEDC standing committees to include the following:**
- **Executive Committee;** - No update.
 - **Finance Committee;** - John stated all expenditures had been reviewed and approved.
 - **Governance Committee;** - No update.
 - **Building Evaluation Committee** – Joel stated the committee had met to review finish out proposals and amend the plans.
 - **Community Enhancement Committee** – Blaine stated the committee had met and outlined a plan to move forward with soliciting proposals to develop the Helotes Disk Golf and Fitness Park Master Plan.

ITEMS FOR INDIVIDUAL CONSIDERATION:

6. **Discussion of and action on authorizing additional improvements for the Helotes Visitor Center to include but not limited to the following:**
- **Façade Improvements;**
 - **Signage;**
 - **Storefront Improvements; and**
 - **Interior Improvements.**

Motion was made by John Kodosky, second by Joel Lutz to discuss the item as written. Glenn Goolsby outlined the possible change orders which included a new wood façade overlay, glass storefront replacement, signage, and a slide & stack glass wall for the conference room.

Mr. Lutz stated since the project is over budget he would remove the slide & stack glass wall and possibly the wood facade. Mr. Kodosky felt the façade needed improvement especially to draw attention to the lease space. Mr. Hayden and Mr. Felty agreed.

Motion to amend was made by John Kodosky, second by Joel Lutz to incorporate only the wood façade, glass storefront, and signage into the project budget. The motion carried unanimously.

7. **Discussion of and action on authorizing additional funding for the development of the Helotes Visitor Center.**

Motion was made by Jeff Felty, second by Greg Hayden to table the item until after Item 8. The motion carried unanimously.

8. **Discussion of and action on authorizing the Executive Director to negotiate and execute a contract for security cameras and access control hardware for the Helotes Visitor Center.**

Motion was made by Jeff Felty, second by Greg Hayden to discuss the item as written.

Glenn Goolsby presented the proposal and stated after reviewing several options felt the combination of UpNorth Vision Technologies and Verkada was the best fit for the center's requirements

The motion to approve the access control hardware and cameras along with a 5-year software license in an amount not to exceed \$30,000.00 carried unanimously.

7. Discussion of and action on authorizing additional funding for the development of the Helotes Visitor Center.

Motion was made by Jeff Felty, second by Greg Hayden to remove the item from the table to discuss. The motion carried unanimously.

Motion was made by Jeff Felty, second by Greg Hayden to increase the Visitor Center renovation budget from \$250,000 to \$330,000. The motion carried unanimously.

Motion was made by Jeff Felty, second by Greg Hayden to reallocate \$70,000 from the New Development Incentive to the Visitor Center. The motion carried unanimously.

9. Discussion of and direction on setting a date for a Strategic Planning Workshop.

Mr. Goolsby recommended holding a workshop to review the Strategic Plan before the next regular meeting. The consensus was to convene a workshop at 5 pm on March 21st.

STAFF REPORT:

10. Update on HEDC projects to include the following:

- OTH Signage;
- OTH Traffic Circle; and
- Internet.

Mr. Goolsby updated the board and stated the OTH signage had been completed and the traffic circle would start in February.

President Lopez adjourned the meeting at 8:50 p.m.



Glenn Goolsby
Executive Director