



**REGULAR MEETING OF THE  
CITY OF HELOTES ECONOMIC DEVELOPMENT CORPORATION  
WEDNESDAY, JANUARY 15, 2014 AT 6:00 P.M.**

**AGENDA**

The City of Helotes Economic Development Corporation (EDC) Board of Directors will meet for a regular meeting on Wednesday, January 15, 2014 at 6:00 p.m. in the City Hall Council Chambers, 12951 Bandera Road, Helotes, Texas 78023. This is an open meeting, subject to the open meeting laws of the State of Texas.

1. Call to order.

**OPEN SESSION:**

2. Public comment.

The EDC cannot discuss any presented issue, nor may any action be taken on any issue at this time (Attorney General Opinion JC-0169). Comments are limited to three (3) minutes, and this time is not transferable. Discussion by the EDC of any item not on the agenda shall be limited to statements of specific factual information given in response to any inquiry, a recitation of existing policy in response to any inquiry, and / or a proposal to place the item on a future EDC agenda.

**CONSENT AGENDA (ITEM NOS. 3 – 4):**

3. Approval of the meeting minutes dated December 18, 2013. (Staff)
4. Approval of the monthly Revenue and Expenditure Report dated January 9, 2014. (Staff)

**ITEMS FOR INDIVIDUAL CONSIDERATION:**

5. Discussion, direction, and / or appropriate action on the design and construction of water and sewer utilities along State Highway 16 between Scenic Loop Road and Circle A Trail. (Staff)
6. Discussion, direction, and / or appropriate action on the development of program guidelines for the Business Improvement Grant for Small Businesses. (Staff and President Garner)
7. Discussion, direction, and / or appropriate action regarding marketing for the City of Helotes and EDC. (President Garner)
8. Discussion, direction, and / or appropriate action on a contract with John Almarez of 360 Zone to perform 360 virtual tours and still photography for businesses with a Certificate of Occupancy within the City of Helotes. (President Garner)

**NOTICE OF ASSISTANCE AT THE PUBLIC MEETING**

The City of Helotes City Hall is wheelchair accessible, and accessible parking spaces are available. In compliance with the Americans with Disabilities Act, the City of Helotes will provide reasonable accommodations for persons attending the meeting. To better serve you, requests should be received forty-eight (48) hours prior to the meeting. Please contact the City Secretary's Office at 210.695.5911 or by facsimile at 210.695.2123.

**ITEMS FOR INDIVIDUAL CONSIDERATION CONT.:**

9. EDC Specialist report on the progress of 360 virtual tours performed by John Almarez. (Staff)
10. EDC Specialist report on the status of the Transportation Enhancement Program Grant. (Staff)
11. Discussion, direction, and / or appropriate action regarding commercial developments within the City of Helotes. (Staff)

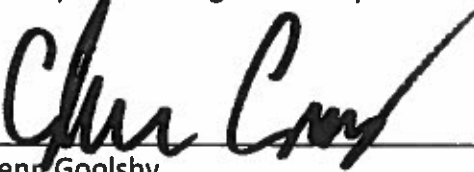
***Adjourn.***

The EDC Board of Directors reserves the right to discuss and appropriately act upon any item listed on the agenda in open session. In addition, the EDC Board of Directors reserves the right to adjourn into Closed Session at any time during the course of this meeting to discuss any of the abovementioned or following matters, as authorized by the Texas Local Government Code:

Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.087 (Economic Development)

No action may be taken in Closed Session. A quorum of the City Council and/or other City Boards, Committees, or Commissions may be present at this meeting. The City Council and/or other City Boards, Committees, or Commissions may not take action regarding public business or policy.

I certify that this Agenda was posted on January 10<sup>th</sup> 2014 at 4:00 p.m.



Glenn Goolsby  
EDC Specialist