



**REGULAR MEETING OF THE
HELOTES ECONOMIC DEVELOPMENT CORPORATION
WEDNESDAY, OCTOBER 16, 2013 AT 6:00 P.M.**

AGENDA

The City of Helotes Economic Development Corporation (EDC) Board of Directors will meet for a regular meeting on Wednesday, October 16, 2013 at 6:00 p.m. in the City Hall Council Chambers, 12951 Bandera Road, Helotes, Texas 78023. This is an open meeting, subject to the open meeting laws of the State of Texas.

1. Call to order.

OPEN SESSION:

2. Public comment.

The EDC cannot discuss any presented issue, nor may any action be taken on any issue at this time (Attorney General Opinion JC-0169). Comments are limited to three (3) minutes, and this time is not transferable. Discussion by the EDC of any item not on the agenda shall be limited to statements of specific factual information given in response to any inquiry, a recitation of existing policy in response to any inquiry, and / or a proposal to place the item on a future EDC agenda.

CONSENT AGENDA (ITEM NOS. 3 – 4):

3. Approval of the meeting minutes dated September 18, 2013. (Staff)
4. Approval of the monthly Revenue and Expenditure Report dated October 10, 2013. (Staff)

ITEMS FOR INDIVIDUAL CONSIDERATION:

5. Presentation by and discussion, direction, and / or appropriate action on the selection of the following Consulting Firms for the Business Improvement Grant for Small Businesses. (Staff)
 - The Whittington Group
 - Manes Marketing
 - Auxiliary Marketing Services
 - Smith & Jones Advertising
 - Innovative Multimedia Group
6. Discussion, direction, and / or appropriate action on the development of program guidelines for the Business Improvement Grant for Small Businesses. (Staff)

NOTICE OF ASSISTANCE AT THE PUBLIC MEETING

The City of Helotes City Hall is wheelchair accessible, and accessible parking spaces are available. In compliance with the Americans with Disabilities Act, the City of Helotes will provide reasonable accommodations for persons attending the meeting. To better serve you, requests should be received forty-eight (48) hours prior to the meeting. Please contact the City Secretary's Office at 210.695.5911 or by facsimile at 210.695.2123.

ITEMS FOR INDIVIDUAL CONSIDERATION CONT.:

7. Discussion, direction, and / or appropriate action on the design and construction of water and sewer utilities along State Highway 16 between Scenic Loop Road and Circle A Trail, including, but not limited to, the following: (Staff)
 - Update on project engineering and associated contract;
 - SAWS Interlocal Agreement; and
 - Utility Service Agreement.
8. Discussion, direction, and / or appropriate action regarding current commercial developments within the City of Helotes. (Staff)
9. Discussion, direction, and / or appropriate action regarding attendance at the International Council of Shopping Centers, Texas Deal Making Conference on November 7, 2013. (Staff)

CLOSED SESSION:

10. Closed Session in accordance with Texas Government Code §551.074 *Personnel Matters*. In addition to the matters listed below, any matter scheduled for open session may be discussed in Closed Session, as appropriate and authorized by law.
 - a. Personnel Matters – Employee Evaluation for the Helotes EDC Economic Development Specialist. (Texas Govt. Code Ann. Sec. 551.074)

ITEMS FOR INDIVIDUAL CONSIDERATION:

11. Discussion, direction, and / or appropriate action regarding matters discussed in Closed Session in the matter of Employee Evaluation for the Helotes EDC Economic Development Specialist. (Staff)

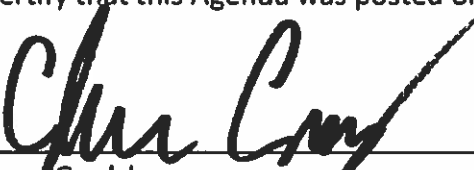
Adjourn.

The EDC Board of Directors reserves the right to discuss and appropriately act upon any item listed on the agenda in open session. In addition, the EDC Board of Directors reserves the right to adjourn into Closed Session at any time during the course of this meeting to discuss any of the abovementioned or following matters, as authorized by the Texas Local Government Code:

Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.087 (Economic Development)

No action may be taken in Closed Session. A quorum of the City Council and/or other City Boards, Committees, or Commissions may be present at this meeting. The City Council and/or other City Boards, Committees, or Commissions may not take action regarding public business or policy.

I certify that this Agenda was posted on October 11, 2013 at 3:00 p.m.



Glenn Goolsby
EDC Specialist