



**HELOTES
TEXAS
ECONOMIC DEVELOPMENT**

REGULAR MEETING AGENDA

The City of Helotes Economic Development Corporation (EDC) Board of Directors will meet for a Regular Meeting on Wednesday, September 19, 2018 at 7:00 p.m. in the City Hall Council Chambers, 12951 Bandera Road, Helotes, Texas 78023. This is an open meeting, subject to the open meeting laws of the State of Texas.

1. Call to order.

OPEN SESSION:

2. Public hearing.

To give all interested persons the right to appear and be heard on proposed Maintenance & Operating, Interest & Sinking, and Capital Budgets for Fiscal Year Ending (FYE) 2019. Proposed EDC budgets include economic development “Projects,” as defined by Texas Local Govt. Code Chapter 505 *Type B Corporations*.

3. Citizens to be heard.

The EDC cannot discuss any presented issue, nor may any action be taken on any issue at this time (Attorney General Opinion JC-0169). The EDC will accept comments from citizens of the City of Helotes and its Extraterritorial Jurisdiction (ETJ) only. Comments are limited to three (3) minutes, and this time is not transferable. Discussion by the EDC of any item not on the Agenda shall be limited to statements of specific factual information given in response to any inquiry, a recitation of existing policy in response to any inquiry, and / or a proposal to place the item on a future EDC Agenda.

CONSENT AGENDA (ITEM NOS. 4 – 5):

All Consent Agenda items listed below are considered routine by EDC Staff and are intended to be enacted by one motion. There will be no separate discussion of these items, unless a Director requests it, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

4. Approval of the minutes of the EDC Regular Meeting dated August 15, 2018. (Staff)

NOTICE OF ASSISTANCE AT THE PUBLIC MEETING

The City of Helotes City Hall is wheelchair accessible, and accessible parking spaces are available. In compliance with the Americans with Disabilities Act, the City of Helotes will provide reasonable accommodations for persons attending the meeting. To better serve you, requests should be received forty-eight (48) hours prior to the meeting. Please contact the City Secretary’s Office at 210.695.5911 or by facsimile at 210.695.2123.

CONSENT AGENDA CONT.:

5. Approval of the EDC Fiscal Year Ending (FYE) 2018 Revenue and Expenditure, Balance Sheet, and Encumbrance Reports dated September 13, 2018. (Staff)

ITEMS FOR INDIVIDUAL CONSIDERATION:

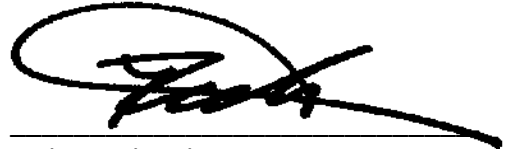
6. Presentation by EDC Staff and discussion of and action on a Resolution of the Board of Directors of the City of Helotes Economic Development Corporation (EDC) approving appropriations for the Fiscal Year Ending (FYE) 2019 Maintenance and Operating, Interest and Sinking, and Capital Budgets beginning October 1, 2018 and ending September 30, 2019 to support the EDC's programs, "Projects," as defined by Texas Local Government Code Chapter 505 *Type B Corporations*, and cooperatives; authorizing the Executive Director to take all necessary steps to implement the provisions of this Resolution; incorporating recitals; providing for severability; and adopting an effective Date. (Staff)
7. Discussion of and action on the production of a local directional map by Bird's Eye View. (Staff)
8. Staff Updates:
 - Google 360 tours; and
 - Current and planned commercial developments within the City of Helotes.

Adjourn.

The EDC Board of Directors reserves the right to adjourn into Closed Session at any time during the course of this meeting to discuss any of the exceptions to the requirement that a meeting be open to the public, in accordance with Texas Government Code, Chapter 551 *Open Meetings*, Subchapter D *Exceptions to Requirement that Meetings be Open*. No action may be taken in Closed Session.

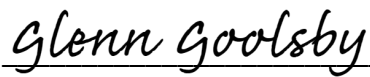
A quorum of the City Council and/or other City Boards, Committees, or Commissions may be present at this meeting. The City Council and/or other City Boards, Committees, or Commissions may not take action regarding public business or policy.

I certify that this Agenda was posted on September 13, 2018 at 4:30 p.m.



Rick A. Schroder
Executive Director

Attest:



Glenn Goolsby
Assistant Director



4

REGULAR MEETING MINUTES

The City of Helotes Economic Development Corporation (EDC) Board of Directors met for a Regular Meeting on Wednesday, August 15, 2018 at 7:00 p.m., in the City Hall Council Chambers, 12951 Bandera Road, Helotes, Texas 78023. This was an open meeting, subject to the open meeting laws of the State of Texas.

Present:

Board Members: Pat Wootton, President
Diane Anderson, Secretary
Bill Putty
Joel Lutz, Vice President
Stephanie "Stevie" Seitz

Absent: Wayne Stacey
Kathryn Mitchell

Staff: Rick Schroder, Executive Director
Glenn Goolsby, Assistant Director

1. Call to Order.

President Wootton called the meeting to order at 7:02 p.m.

OPEN SESSION:

2. Public Hearing.

To give all interested persons the right to appear and be heard on proposed EDC Maintenance & Operating, Interest & Sinking, and Capital Budgets for Fiscal Year Ending (FYE) 2019. Proposed EDC budgets include economic development "Projects," as defined by Texas Local Govt. Code Chapter 505 Type B Corporations. Proposed EDC budgets are posted on www.heletosedc.com.

Public Hearing was opened at 7:03 p.m., with no public comment the hearing was closed.

3. Citizens to be Heard.

The EDC cannot discuss any presented issue, nor may any action be taken on any issue at this time (Attorney General Opinion JC-0169). The EDC will accept comments from citizens of the City of Helotes and its Extraterritorial Jurisdiction (ETJ) only. Comments are limited to three (3) minutes, and this time is not transferable. Discussion by the EDC of any item not on the Agenda shall be limited to statements of specific factual information given in response to any inquiry, a recitation of existing policy in response to any inquiry, and / or a proposal to place the item on a future EDC Agenda.

No Public Comment

CONSENT AGENDA (ITEM NOS. 4 – 5):

All items marked with an asterisk (*) on the consent agenda were voted on as a group after discussion. Motion was made by Diane Anderson, second by Stevie Seitz to approve Items 4 & 5, as written. Motion carried unanimously.

4. * Approval of the minutes of the EDC Regular Meeting dated July 18, 2018. (Staff)
5. *Approval of the EDC Fiscal Year Ending (FYE) 2018 Revenue and Expenditure, Balance Sheet, and Encumbrance Reports dated August 10, 2018. (Staff)

ITEMS FOR INDIVIDUAL CONSIDERATION:

6. **Discussion of and action on amendments to Article Ten *Board of Directors* of the Restated and Amended Articles of Incorporation of EDC dated June 25, 2015 modifying residency requirements for the EDC Directors. (President Wootton)**

Motion to discuss Item 6 made by Bill Putty, second by Stevie Seitz.

President Wootton summarized previous actions taken by the EDC to amend the Articles of Incorporation and then stated City Council had requested the EDC to reconsider the amendment.

Motion was made by Bill Putty, second by Diane Anderson to allow not more than three Directors residing outside the corporate city limits. Motion carried unanimously.

7. **Discussion of and action on an Agreement to Provide Professional Consulting and Related Services between the EDC and Retail Strategies, LLC dated October 1, 2015. (Staff)**

Motion to discuss Item 7 made by Diane Anderson, second by Bill Putty.

Motion was made by Diane Anderson, second by Stevie Seitz to not renew the contract with Retail Strategies upon expiration. Motion carried unanimously.

8. **Presentation by EDC Staff and discussion of and direction on EDC Maintenance & Operating, Interest & Sinking, and Capital Budgets for FYE 2019 beginning October 1, 2018 and ending September 30, 2019, including, but not limited to, economic development "Projects," as defined by Texas Govt. Code Chapters 505 Type B Corporations. (Staff)**

Glenn Goolsby and Rick Schroder reviewed anticipated FYE 2018 revenue and expenditures and then discussed projections for FYE 2019.

No action taken.

Adjourn the regular meeting of the EDC Board of Directors.

President Wootton adjourned the meeting at 8:20 p.m.

Rick A. Schroder
Executive Director

CITY OF HELOTES
 REVENUE & EXPENSE REPORT - UNAUDITED
 AS OF: SEPTEMBER 13TH, 2018

05 -ECONOMIC DEVELOPMENT CORP
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
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REVENUE SUMMARY

NON-PROPERTY TAXES	852,000.00	0.00	1,119,001.47 (267,001.47)	131.34
MISCELLANEOUS REVENUE	2,000.00	0.00	8,137.83 (6,137.83)	406.89
TOTAL REVENUES	854,000.00	0.00	1,127,139.30 (273,139.30)	131.98

EXPENDITURE SUMMARY

ADMINISTRATION	854,000.00	4,827.44	1,103,766.25 (249,766.25)	129.25
TOTAL EXPENDITURES	854,000.00	4,827.44	1,103,766.25 (249,766.25)	129.25

REVENUES OVER/(UNDER) EXPENDITURES	0.00 (4,827.44)	23,373.05 (23,373.05)	0.00
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05 -ECONOMIC DEVELOPMENT CORP
REVENUES

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: SEPTEMBER 13TH, 2018

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
NON-PROPERTY TAXES					
401-3140 SALES TAX	852,000.00	0.00	1,109,699.56 (257,699.56)	130.25
401-3150 MIXED BEVERAGE	0.00	0.00	9,301.91 (9,301.91)	0.00
TOTAL NON-PROPERTY TAXES	852,000.00	0.00	1,119,001.47 (267,001.47)	131.34
MISCELLANEOUS REVENUE					
406-1010 INTEREST	2,000.00	0.00	8,137.84 (6,137.84)	406.89
406-1011 MISCELLANEOUS	0.00	0.00	(0.01)	0.01	0.00
406-1060 TRANSFERS IN/OUT	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	2,000.00	0.00	8,137.83 (6,137.83)	406.89
TOTAL REVENUES	854,000.00	0.00	1,127,139.30 (273,139.30)	131.98

CITY OF HELOTES
REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: SEPTEMBER 13TH, 2018

05 -ECONOMIC DEVELOPMENT CORP
ADMINISTRATION
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
PERSONNEL					
510-5111 LONGEVITY	980.00	0.00	980.00	0.00	100.00
510-5112 SALARIES	0.00	0.00	0.00	0.00	0.00
510-5113 BENEFITS	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	980.00	0.00	980.00	0.00	100.00

CONTRACTUAL SERVICES

510-5201 MEMBERSHIPS, DUES & LICENSES	6,900.00	0.00	6,748.39	151.61	97.80
510-5202 AUDIT FEES	3,100.00	0.00	3,100.00	0.00	100.00
510-5203 SCHOOLS, SEMINARS, CONFERENCES	3,000.00	0.00	1,783.91	1,216.09	59.46
510-5204 INTL. CONF. SHOPPING CENTERS	9,000.00	0.00	4,008.97	4,991.03	44.54
510-5205 BANK FEES	600.00	0.00	0.00	600.00	0.00
510-5206 LEGAL FEES	3,000.00	0.00	2,868.42	131.58	95.61
510-5208 CONC. DESIGN & LAND USE PLANS	91,500.00	0.00	4,300.00	87,200.00	4.70
510-5209 380 AGMT. REIMBURSEMENTS	3,800.00	0.00	0.00	3,800.00	0.00
510-5210 WORKSHOPS & PROMOTIONS	3,500.00	0.00	0.00	3,500.00	0.00
510-5211 MARKETING	28,750.63	1,158.00	11,099.35	17,651.28	38.61
510-5212 WEBSITE DEV. & MAINTENANCE	6,500.00	0.00	5,728.40	771.60	88.13
510-5214 MANAGED SVCS. AGREEMENT	11,649.37	0.00	11,084.17	565.20	95.15
510-5215 DEBT SERVICE	200,000.00	0.00	200,000.00	0.00	100.00
510-5216 DEBT SERVICE	92,552.00	0.00	92,552.00	0.00	100.00
510-5219 SALARIES	56,526.00	2,243.20	57,624.74	1,098.74	101.94
510-5220 BENEFITS	14,500.00	326.24	14,628.12	128.12	100.88
510-5221 RETAIL RECRUITMENT	25,000.00	0.00	25,000.00	0.00	100.00
510-5222 DEBT SERVICE	48,343.00	0.00	48,343.00	0.00	100.00
510-5223 BUSINESS IMPROVEMENT GRANTS	47,500.00	0.00	0.00	47,500.00	0.00
510-5224 OFFICE RENTAL	18,000.00	700.00	17,031.13	968.87	94.62
510-5225 OTHSD PARKING LOT LEASE	110.10	0.00	110.10	0.00	100.00
510-5226 LAND ACQUISITION	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	673,831.10	4,427.44	506,010.70	167,820.40	75.09

COMMODITIES

510-5301 OFFICE SUPPLIES	3,549.00	0.00	2,973.72	575.28	83.79
510-5302 OPERATIONAL EXPENSES	15,000.00	0.00	14,862.79	137.21	99.09
510-5304 WEBSITE DEV. & MAINTENANCE	2,000.00	0.00	1,216.00	784.00	60.80
510-5305 COMMUNICATION EQUIPMENT	2,500.00	0.00	1,361.68	1,138.32	54.47
510-5326 EXPENSE REIMBURSEMENT	250.00	0.00	0.00	250.00	0.00
510-5331 OTHSD PARKING LOT LEASE	5,889.90	400.00	5,283.26	606.64	89.70
510-5333 380 AGREEMENT REIMBURSEMENTS	0.00	0.00	421,078.10	421,078.10	0.00
TOTAL COMMODITIES	29,188.90	400.00	446,775.55	417,586.65	1,530.64

CAPITAL OUTLAY

510-5503 TRANSFER OUT	150,000.00	0.00	150,000.00	0.00	100.00
TOTAL CAPITAL OUTLAY	150,000.00	0.00	150,000.00	0.00	100.00

TOTAL ADMINISTRATION	854,000.00	4,827.44	1,103,766.25	249,766.25	129.25
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TOTAL EXPENDITURES	854,000.00	4,827.44	1,103,766.25	249,766.25	129.25
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REVENUES OVER/(UNDER) EXPENDITURES	0.00	4,827.44	23,373.05	23,373.05	0.00
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CITY OF HELIOTES
 REVENUE & EXPENSE REPORT - UNAUDITED
 AS OF: SEPTEMBER 13TH, 2018

03 -CAPITAL REPLACEMENT
 FINANCIAL SUMMARY

CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
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REVENUE SUMMARY

MISCELLANEOUS REVENUE	12,344.00	0.00	22,205.03 (9,861.03)	179.89
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TOTAL REVENUES	12,344.00	0.00	22,205.03 (9,861.03)	179.89
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EXPENDITURE SUMMARY

ADMINISTRATON	500.00	0.00	0.00	500.00	0.00
BUILDING & GROUNDS	3,348,285.00	1,404.50	1,689,316.44	1,658,968.56	50.45

TOTAL EXPENDITURES	3,348,785.00	1,404.50	1,689,316.44	1,659,468.56	50.45
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REVENUES OVER/(UNDER) EXPENDITURES	(3,336,441.00) (1,404.50) (1,667,111.41) (1,669,329.59)	49.97
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CITY OF HELOTES
 REVENUE & EXPENSE REPORT - UNAUDITED
 AS OF: SEPTEMBER 13TH, 2018

03 -CAPITAL REPLACEMENT
 REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>MISCELLANEOUS REVENUE</u>					
406-1010 INTEREST	9,153.00	0.00	20,405.03 (11,252.03)	222.93
406-1016 EDC TRANSFER IN	0.00	0.00	0.00	0.00	0.00
406-1017 ADMIN MISC REVENUES	0.00	0.00	0.00	0.00	0.00
406-1018 PD MISC REVENUES	1,250.00	0.00	1,800.00 (550.00)	144.00
406-1019 FD MISC REVENUES	1,941.00	0.00	0.00	1,941.00	0.00
406-1021 TRANSFERS IN/OUT	0.00	0.00	0.00	0.00	0.00
406-1022 DISPATCH MISC REVENUES	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	12,344.00	0.00	22,205.03 (9,861.03)	179.89

TOTAL REVENUES

===== 12,344.00 ===== 0.00 ===== 22,205.03 (===== 9,861.03) ===== 179.89 =====

CITY OF HELOTES
 REVENUE & EXPENSE REPORT - UNAUDITED
 AS OF: SEPTEMBER 13TH, 2018

03 - CAPITAL REPLACEMENT
 ADMINISTRATION
 EXPENDITURES

CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
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<u>CONTRACTUAL SERVICES</u>				
510-5200 BANK CHARGES	500.00	0.00	500.00	0.00
TOTAL CONTRACTUAL SERVICES	500.00	0.00	500.00	0.00

TOTAL ADMINISTRATION	500.00	0.00	500.00	0.00
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CITY OF HELOTES
 REVENUE & EXPENSE REPORT - UNAUDITED
 AS OF: SEPTEMBER 13TH, 2018

03 -CAPITAL REPLACEMENT
 BUILDING & GROUNDS
 EXPENDITURES

CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
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CAPITAL OUTLAY				
550-5501 FIRE DEPT PURCHASES	32,949.12	0.00	32,949.12	0.00
550-5509 EDC 2015 COFO EXPENDITURES	291,916.03	1,404.50	19,099.40	272,816.63
550-5510 POLICE DEPT PURCHASES	1,568.13	0.00	0.00	1,568.13
550-5511 ADMINISTRATION PURCHASES	0.00	0.00	0.00	0.00
550-5512 CITY 2015 COFO EXPENDITURES	3,021,851.72	0.00	1,637,267.92	1,384,583.80
TOTAL CAPITAL OUTLAY	3,348,285.00	1,404.50	1,689,316.44	1,658,968.56

TOTAL BUILDING & GROUNDS 3,348,285.00 1,404.50 1,689,316.44 1,658,968.56 50.45

TOTAL EXPENDITURES 3,348,785.00 1,404.50 1,689,316.44 1,659,468.56 50.45

REVENUES OVER/(UNDER) EXPENDITURES (3,336,441.00) (1,404.50) (1,667,111.41) (1,669,329.59) 49.97

*** END OF REPORT ***

05 - ECONOMIC DEVELOPMENT CORP

ACCOUNT# TITLE

ASSETS

101-2000	EDC OPERATING CASH	268,137.51
101-2100	EDC TEXPOOL	1,133.15
101-2600	LOGIC	550,437.61
101-3100	FARM BUREAU EDC 6 MONTH CD	0.00
101-3200	FARM BUREAU BANK MM	4.11
105-1000	RECEIVABLE - SALES TAX	198,595.26
120-0000	DUE FROM GENERAL FUND	0.00
120-1000	DUE FROM EDC CAP PROJ	0.00

1,018,307.64

TOTAL ASSETS

1,018,307.64

LIABILITIES

201-0000	ACCOUNTS PAYABLE	0.00
201-0200	PRIOR YEAR PAYABLES	183.00
201-0300	380 AGREEMENT PAYABLE	113,848.73
201-1000	WAGES PAYABLE	0.00
202-0910	PREPAID PAYABLES	0.00
202-1300	DUE TO OTHER FUNDS	73,472.86

TOTAL LIABILITIES

187,504.59

EQUITY

390-0000	FUND BALANCE/RETAINED EARNINGS	806,990.01
390-1000	PREPAID ITEMS	439.99

TOTAL BEGINNING EQUITY

807,430.00

TOTAL REVENUE	1,127,139.30
TOTAL EXPENSES	1,103,766.25

REVENUE OVER/(UNDER) EXPENSES

23,373.05

TOTAL EQUITY & OVER/(UNDER)

830,803.05

TOTAL LIABILITIES, EQUITY & OVER/(UNDER)

1,018,307.64

03 -CAPITAL REPLACEMENT

ACCOUNT# TITLE

ASSETS

101-2000	TEXPOOL CAPITAL PROJECTS	402,315.74
101-2200	SAFEKEEPING - CITY	0.00
101-2300	SAFEKEEPING - EDC	0.00
101-2400	CAPITAL CASH	(92,947.13)
101-2500	EDC CAPITAL CASH	60,768.47
101-2600	FIRE DEPT CAPITAL CASH	1,650.38
101-2700	POLICE DEPT CAPITAL CASH	6,867.57
101-2800	ADMIN CAPITAL CASH	125,146.09
101-3000	LOGIC CAPITAL CASH	423,078.30
101-3010	LOGIC CAPITAL EDC	128,698.90
120-0000	DUE FROM OTHER FUNDS	103,566.20

1,159,144.52

TOTAL ASSETS

1,159,144.52

LIABILITIES

201-0000	ACCOUNTS PAYABLE	463,180.76
201-0100	RETAINAGE PAYABLE	58,577.49
201-0200	PAYABLES PRIOR YEAR	0.00
202-0910	PREPAID PAYABLES	(91,809.51)
202-1300	DUE TO OTHER FUNDS	0.00
202-1305	DUE FROM OTHER ACCOUNTS	0.00

429,948.74

EQUITY

390-0000	FUND BALANCE/RETAINED EARN	2,396,307.19
	TOTAL BEGINNING EQUITY	2,396,307.19
	TOTAL REVENUE	22,205.03
	TOTAL EXPENSES	1,689,316.44

(1,667,111.41)

729,195.78

TOTAL LIABILITIES, EQUITY & OVER/(UNDER)

1,159,144.52

9/13/2018 4:16 PM P. O. E N C U M B R A N C E R E P O R T
 FUND # : 05 ECONOMIC DEVELOPMENT CORP
 G/L RANGE : ALL
 ISSUE DATE: 0/00/0000 - 99/99/9999
 REPORTED THRU: CURRENT BALANCES

PAGE: 2

STATUS: ALL
 VENDOR RANGE: ALL
 DEPT BREAK: N

DETAILED REPORT

G/L ACCOUNT	ACCOUNT NAME	PO NO#	DATE	VENDOR	VENDOR NAME	ITEM DESCRIPTION	AMOUNT
05 510-5302	OPERATIONAL EXPENSES	18-00977	9/11/2018	0809	RX TECHNOLOGY INC		6,145.00
** TOTAL **							6,145.00

RESOLUTION NO. _____

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY OF HELOTES ECONOMIC DEVELOPMENT CORPORATION (EDC) APPROVING APPROPRIATIONS FOR THE FISCAL YEAR ENDING (FYE) 2019 MAINTENANCE AND OPERATING, INTEREST AND SINKING, AND CAPITAL BUDGETS BEGINNING OCTOBER 1, 2018 AND ENDING SEPTEMBER 30, 2019 TO SUPPORT THE EDC'S PROGRAMS, "PROJECTS," AS DEFINED BY TEXAS LOCAL GOVERNMENT CODE CHAPTER 505 TYPE B CORPORATIONS, AND COOPERATIVES; AUTHORIZING THE EXECUTIVE DIRECTOR TO TAKE ALL NECESSARY STEPS TO IMPLEMENT THE PROVISIONS OF THIS RESOLUTION; INCORPORATING RECITALS; PROVIDING FOR SEVERABILITY; AND ADOPTING AN EFFECTIVE DATE.

WHEREAS, the mission of the EDC is to promote, encourage, and enhance the creation of jobs and the expansion of the local sales and property tax base through economic development projects that assist in the retention and expansion of existing employers and which attract new employers and aid in their development, growth, and investment of human and capital resources within the City of Helotes; and

WHEREAS, the vision of the EDC includes a balance of sales and property taxes that takes into account our town's historic roots and unique environment, resulting in an improved quality-of-life for all Helotes citizens; and

WHEREAS, proposed FYE 2019 Maintenance and Operating, Interest and Sinking, and Capital Budgets (the "Budgets") were duly presented to the EDC Board of Directors by the EDC President and the Executive Director and two public hearings were held thereon on August 15, 2018 and September 19, 2018, notice of said hearings having first been duly published in the San Antonio Express News, on the EDC website, and on the City of Helotes electronic bulletin board; and

WHEREAS, the EDC Board of Directors has reviewed and amended the attached FYE 2019 Budgets, and such amendments, approved by the EDC Board of Directors on September 19, 2018, have been identified and their effect included within the attached Budgets; and

WHEREAS, the EDC Board of Directors officially found that all line items outlined within the attached FYE 2019 Budgets comply with the requirements and purposes of the election authorizing the use of additional sales and use tax monies for economic development purposes and constitute qualified "Projects," as defined Texas Local Government Code Chapter 505 *Type B Corporations*; and

WHEREAS, pursuant to Sec. 505.158 of the Texas Local Government Code, the City Council of the City of Helotes will adopt a Resolution approving the EDC's appropriations, Budgets, programs, "Projects," and cooperatives for FYE 2019 beginning October 1, 2018 and

ending September 30, 2019 after giving the Resolution at least two separate readings. The City Council held two public hearings on this Resolution on August 23, 2018 and September 13, 2018.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF DIRECTORS OF THE CITY OF HELOTES ECONOMIC DEVELOPMENT CORPORATION:

SECTION ONE: That appropriations for the EDC's FYE 2019 Maintenance and Operating, Interest and Sinking, and Capital Budgets, beginning October 1, 2018 and ending September 30, 2019, to support the EDC's programs, "Projects," as defined by Texas Local Government Code Chapter 505 *Type B Corporations*, and cooperatives be fixed and determined for said terms in accordance with the expenditures shown in the EDC's FYE 2019 Budgets, a copy of which is appended hereto as Exhibit A.

SECTION TWO: That said appropriations supporting EDC programs, "Projects," and cooperatives are hereby approved in all respects by the EDC Board of Directors and adopted as the EDC Maintenance and Operating, Interest and Sinking, and Capital Budgets for the fiscal year beginning October 1, 2018 and ending September 30, 2019.

SECTION THREE: That the City Administrator, serving as the EDC Executive Director, is hereby authorized to take all necessary steps to implement the provisions of this Resolution and is given the authority to sign documents authorizing the payment of funds and to expend public monies that have been approved and appropriated within said Budgets.

SECTION FOUR: That this Resolution shall take effect on October 1, 2018.

SECTION FIVE: That the Board of Directors finds all of the above recitals to be true and correct and incorporates the same in this Resolution as findings of fact.

SECTION SIX: That if any section, subsection, sentence, clause, or phrase of this Resolution is for any reason held to be unconstitutional or illegal, such decision shall not affect the validity of the remaining sections of this Resolution. The Board of Directors hereby declares that it would have passed this Resolution, and each section, subsection, clause, or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases be declared void.

PASSED AND APPROVED THIS 19th DAY OF SEPTEMBER 2018.

Rick A. Schroder, Executive Director

ATTEST:

Glenn Goolsby, Asst. Director

05 -ECONOMIC DEVELOPMENT CORP

REVENUES

	2014-2015 ACTUAL	2015-2016 ACTUAL	2016-2017 ACTUAL	CURRENT BUDGET	2017-2018 Y-T-D ACTUAL	PROJECTED YEAR END	PROPOSED BUDGET
NON-PROPERTY TAXES							
401-3140 SALES TAX	591,296	633,289	757,921	852,000	1,109,700	1,210,582	1,210,582
401-3150 MIXED BEVERAGE	9,064	7,759	8,733	0	9,302	9,707	9,707
TOTAL NON-PROPERTY TAXES	600,360	641,049	766,654	852,000	1,119,001	1,220,288	1,220,289
MISCELLANEOUS REVENUE							
406-1010 INTEREST	2,382	1,833	3,009	2,000	8,138	8,492	8,492
406-1011 MISCELLANEOUS	(25,000)	0	0	0	(0)	0	0
406-1060 TRANSFERS IN/OUT	0	0	(2,520)	0	0	0	0
TOTAL MISCELLANEOUS REVENUE	(22,618)	1,833	489	2,000	8,138	8,492	8,492
TOTAL REVENUES	577,742	642,882	767,143	854,000	1,127,139	1,228,780	1,228,781

BEGINNING FUND BALANCE \$807,430 \$928,173

AS OF: SEPTEMBER 12TH, 2018

05 -ECONOMIC DEVELOPMENT CORP
ADMINISTRATION
EXPENDITURES

(-----2017-2018-----) (-----2018-2019-----)

	2014-2015 ACTUAL	2015-2016 ACTUAL	2016-2017 ACTUAL	CURRENT BUDGET	2017-2018 Y-T-D ACTUAL	PROJECTED YEAR END	PROPOSED BUDGET
PERSONNEL							
510-5111 LONGEVITY	0	0	860	980	980	980	1,100
510-5112 SALARIES	0	0	0	0	0	0	68,053
510-5113 BENEFITS	0	0	0	0	0	0	17,352
TOTAL PERSONNEL	0	0	860	980	980	980	86,505
CONTRACTUAL SERVICES							
510-5201 MEMBERSHIPS, DUES & LICENSES	6,535	5,992	5,741	6,900	6,748	7,042	16,000
510-5202 AUDIT FEES	2,800	2,900	3,000	3,100	3,100	3,100	3,200
510-5203 SCHOOLS, SEMINARS, CONFERENCES	2,732	1,762	1,247	3,000	1,784	1,862	3,000
510-5204 INTL. CONF. SHOPPING CENTERS	7,238	6,188	7,528	9,000	4,009	4,183	9,000
510-5205 BANK FEES	0	245	0	600	0	600	500
510-5206 LEGAL FEES	4,972	4,101	4,147	3,000	2,868	2,993	2,993
510-5208 CONC. DESIGN & LAND USE PLANS	0	4,700	0	91,500	4,300	4,487	25,000
510-5209 380 AGMT. REIMBURSEMENTS	0	0	0	3,800	0	0	0
510-5210 WORKSHOPS & PROMOTIONS	175	300	1,000	3,500	0	0	3,000
510-5211 MARKETING	31,443	26,606	28,178	28,751	11,099	11,582	35,000
510-5212 WEBSITE DEV. & MAINTENANCE	0	0	1,050	6,500	5,728	5,978	8,144
510-5214 MANAGED SVCS. AGREEMENT	12,000	15,000	15,000	11,649	11,084	11,084	5,400
510-5215 DEBT SERVICE	180,000	335,000	195,000	200,000	200,000	200,000	323,040
510-5216 DEBT SERVICE	114,953	107,780	100,313	92,552	92,552	92,552	0
510-5219 SALARIES	50,687	50,544	55,904	56,526	55,382	57,597	0
510-5220 BENEFITS	11,953	12,940	13,410	14,500	14,302	14,874	0
510-5221 RETAIL RECRUITMENT	0	35,000	30,000	25,000	25,000	25,000	20,000
510-5222 DEBT SERVICE	0	25,015	25,706	48,343	48,343	48,343	0
510-5223 BUSINESS IMPROVEMENT GRANTS	0	0	0	47,500	0	0	0
510-5224 OFFICE RENTAL	0	0	0	18,000	17,031	17,772	9,600
510-5225 OTHSD PARKING LOT LEASE	0	0	0	110	110	115	6,000
510-5226 LAND ACQUISITION	0	0	0	0	0	0	234,650
TOTAL CONTRACTUAL SERVICES	425,488	634,074	487,224	673,831	503,441	509,164	704,527
COMMODITIES							
510-5301 OFFICE SUPPLIES	306	730	957	3,549	2,974	3,103	7,500
510-5302 OPERATIONAL EXPENSES	629	641	1,755	15,000	14,863	15,509	7,500
510-5304 WEBSITE DEV. & MAINTENANCE	176	0	1,838	2,000	1,216	1,269	0
510-5305 COMMUNICATION EQUIPMENT	926	1,530	235	2,500	1,362	1,421	1,421
510-5326 EXPENSE REIMBURSEMENT	0	128	129	250	0	0	250
510-5331 OTHSD PARKING LOT LEASE	0	0	4,272	5,890	5,283	5,513	0
510-5333 380 AGREEMENT REIMBURSEMENTS	0	0	0	0	421,078	421,078	421,078
TOTAL COMMODITIES	2,037	3,029	9,185	29,189	446,776	447,893	437,749

PROPOSED BUDGET
AS OF: SEPTEMBER 12TH, 2018

05 --ECONOMIC DEVELOPMENT CORP
ADMINISTRATION
EXPENDITURES

(----- 2017-2018 -----) (----- 2018-2019 -----)

	2014-2015 ACTUAL	2015-2016 ACTUAL	2016-2017 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	PROPOSED BUDGET
CAPITAL OUTLAY							
510-5503 TRANSFER OUT	88,079	0	150,000	150,000	150,000	150,000	0
TOTAL CAPITAL OUTLAY	88,079	0	150,000	150,000	150,000	150,000	0
TOTAL ADMINISTRATION	515,604	637,103	647,269	854,000	1,101,197	1,108,037	1,228,781
TOTAL EXPENDITURES	515,604	637,103	647,269	854,000	1,101,197	1,108,037	1,228,781
REVENUE OVER/(UNDER) EXPENDITURES	62,138	5,779	119,874	0	25,942	120,743	0
				ENDING FUND BALANCE	ENDING FUND BALANCE	ENDING FUND BALANCE	ENDING FUND BALANCE
					\$928,173	\$928,173	\$928,173

*** END OF REPORT ***

PROPOSED BUDGET
AS OF: SEPTEMBER 12TH, 2018

03 -CAPITAL REPLACEMENT

REVENUES	2014-2015 ACTUAL	2015-2016 ACTUAL	2016-2017 ACTUAL	CURRENT BUDGET	2017-2018 Y-T-D ACTUAL	PROJECTED YEAR END	PROPOSED BUDGET
MISCELLANEOUS REVENUE						\$2,396,308	\$729,663
406-1010 INTEREST	767	5,111	14,534	9,153	20,405	21,293	10,647
406-1016 EDC TRANSFER IN	55,000	0	0	0	0	0	0
406-1017 ADMIN MISC REVENUES	0	0	0	0	0	0	0
406-1018 PD MISC REVENUES	1,200	1,500	1,250	1,250	1,800	1,878	1,878
406-1019 FD MISC REVENUES	0	23,008	20,991	1,941	0	0	91,809
406-1021 TRANSFERS IN/OUT	4,433,435	(5,929)	(429)	0	0	0	0
406-1022 DISPATCH MISC REVENUES	0	0	0	0	0	0	0
TOTAL MISCELLANEOUS REVENUE	4,490,402	23,691	36,346	12,344	22,205	23,171	104,334

PERMANENT NOTES:
TRANSFER IN FROM GENERAL FUND FIRE DEPT. AND EMS

406-1019 FD MISC REVENUES							
TOTAL REVENUES	4,490,402	23,691	36,346	12,344	22,205	23,171	104,334

03 -CAPITAL REPLACEMENT
 ADMINISTRATION
 EXPENDITURES

	2014-2015 ACTUAL	2015-2016 ACTUAL	2016-2017 ACTUAL	(----- CURRENT BUDGET	2017-2018 Y-T-D ACTUAL	(----- PROJECTED YEAR END	(----- PROPOSED BUDGET
CONTRACTUAL SERVICES							
510-5200 BANK CHARGES	0	1,245 ((500	0	500	500
TOTAL CONTRACTUAL SERVICES	0	1,245 (0)	500	0	500	500
TOTAL ADMINISTRATION	0	1,245 (0)	500	0	500	500

03 -CAPITAL REPLACEMENT
BUILDING & GROUNDS
EXPENDITURES

(----- 2017-2018 -----) (----- 2018-2019 -----)

	2014-2015 ACTUAL	2015-2016 ACTUAL	2016-2017 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	PROPOSED BUDGET
CAPITAL OUTLAY							
550-5501 FIRE DEPT PURCHASES	0	21,006	21,148	32,949	32,949	32,949	93,459
550-5509 EDC 2015 Cofo EXPENDITURES	185,247	262,619	75,740	291,916	19,099	19,099	297,384
550-5510 POLICE DEPT PURCHASES	2,195	0	0	1,568	0	0	8,746
550-5511 ADMINISTRATION PURCHASES	0	0	0	0	0	0	0
550-5512 CITY 2015 Cofo EXPENDITURES	0	426,204	673,162	3,021,852	1,637,268	1,637,268	433,908
TOTAL CAPITAL OUTLAY	187,442	709,830	770,050	3,348,285	1,689,316	1,689,316	833,497

PERMANENT NOTES:
FD ENGINE - 10 YR. LEASE - \$67,376
EMS AMBULANCE - 7 YR. LEASE - \$24,433

PERMANENT NOTES:
OTHSD PEDESTRIAN BRIDGE
LNV ENGINEERING - \$10,131.50 REMAINING IN FYE 2019
WHEELER LUMBER (BRIDGE) - \$141,060.00 IN FYE 2019
HILL COUNTRY BRIDGE (ABUTMENTS / INSTALLATION) -
\$146,192.70 IN FYE 2019

TOTAL BUILDING & GROUNDS	187,442	709,830	770,050	3,348,285	1,689,316	1,689,316	833,497
TOTAL EXPENDITURES	187,442	711,075	770,049	3,348,785	1,689,316	1,689,816	833,997
REVENUE OVER/(UNDER) EXPENDITURES	4,302,960	(687,384)	(733,704)	(3,336,441)	(1,667,111)	(1,666,645)	(729,663)
						ENDING FUND BALANCE	\$0

*** END OF REPORT ***