



REGULAR MEETING MINUTES

The City of Helotes Economic Development Corporation (EDC) Board of Directors met for a Regular Meeting on Wednesday, October 18, 2017 at 7:00 p.m., in the City Hall Council Chambers, 12951 Bandera Road, Helotes, Texas 78023. This was an open meeting, subject to the open meeting laws of the State of Texas.

Present:

Board Members: Pat Wootton, President
Diane Anderson, Secretary
Wayne Stacey
Joel Lutz, Vice President
Kathryn Mitchell
Jim Meadows

Staff: Rick Schroder, Executive Director
Glenn Goolsby, Assistant Director
Susan Darst, Assistant to the City Administrator

Absent: Carl Hale

1. Call to Order.

President Wootton called the meeting to order at 7:02 p.m.

OPEN SESSION:

2. Citizens to be Heard.

The EDC cannot discuss any presented issue, nor may any action be taken on any issue at this time (Attorney General Opinion JC-0169). The EDC will accept comments from citizens of the City of Helotes and its Extraterritorial Jurisdiction only. Comments are limited to three (3) minutes, and this time is not transferable. Discussion by the EDC of any item not on the Agenda shall be limited to statements of specific factual information given in response to any inquiry, a recitation of existing policy in response to any inquiry, and / or a proposal to place the item on a future EDC Agenda.

No Public Comment

CONSENT AGENDA (ITEM NOS. 3 – 4):

All items marked with an asterisk (*) on the consent agenda were voted on as a group after discussion. Motion was made by Wayne Stacey, second by Diane Anderson to approve Items 3 and 4, as written. Motion carried 5 – ayes, 1-abstane; Jim Meadows.

3. *Approval of the minutes of the Regular Meeting dated September 20, 2017. (Staff)

4. *Approval of the FYE 2017 Revenue and Expenditure Report ending September 30, 2017. (Staff)

ITEMS FOR INDIVIDUAL CONSIDERATION:

5. Discussion of and action on a Resolution to approve the Amended Bylaws of the Helotes Economic Development Corporation. (Staff)

Rick Schroder stated Item 5 should be pulled from discussion since no action is needed at this time.

6. Discussion of and action on a Resolution to approve the Amended Articles of Incorporation of the Helotes Economic Development Corporation. (Staff)

Rick Schroder explained why the EDC Articles of Incorporation had not been approved by the Secretary of State and efforts made by staff and legal counsel to comply with state regulations.

Motion was made by Wayne Stacey, second by Kathryn Mitchell to approve a Resolution Amending the Articles of Incorporation. Motion carried unanimously.

President Wootton adjourned the Regular Meeting at 7:15 p.m. and went into Closed Session.

CLOSED SESSION:

7. Closed Session in accordance with Texas Government Code 551.072 *Deliberations about Real Property*. In addition to the matters listed below, any matter scheduled for open session may be discussed in Closed Session, as appropriate and authorized by law:

- Texas Government Code 551.072 *Deliberations about Real Property* and the purchase or lease thereof within the City of Helotes' corporate limits, including, but not limited to, the relocation of the EDC corporate office(s).

President Wootton reconvened the regular meeting to order at 7:45 p.m. and stated no actions had been taken during the Closed Session.

8. Discussion of and action on matters discussed in Closed Session regarding the purchase or lease of real property within the City of Helotes' corporate limits for the relocation of the EDC corporate office(s). (Staff)

No action.

9. Staff Report: Commercial Development Update.

Glenn Goolsby updated the board on current and planned commercial developments. No action taken.

Adjourn the regular meeting of the EDC Board of Directors.

President Wootton adjourned the meeting at 7:55 p.m.



Rick A. Schroder
Executive Director