



REGULAR MEETING MINUTES

The City of Helotes Economic Development Corporation (EDC) Board of Directors met for a Regular Meeting on Wednesday, March 15, 2017 at 7:00 p.m., in the City Hall Council Chambers, 12951 Bandera Road, Helotes, Texas 78023. This was an open meeting, subject to the open meeting laws of the State of Texas.

Present:

Board Members: Pat Wootton, President
Diane Anderson, Secretary
Carl Hale
Wayne Stacey

Joel Lutz, Vice President
Drue Helms
Kathryn Mitchell

Staff: Glenn Goolsby, EDC Specialist

1. Call to Order.

OPEN SESSION:

2. Citizens to be Heard.

The EDC cannot discuss any presented issue, nor may any action be taken on any issue at this time (Attorney General Opinion JC-0169). The EDC will accept comments from citizens of the City of Helotes only. Comments are limited to three (3) minutes, and this time is not transferable. Discussion by the EDC of any item not on the Agenda shall be limited to statements of specific factual information given in response to any inquiry, a recitation of existing policy in response to any inquiry, and / or a proposal to place the item on a future EDC Agenda.

No Public Comment

CONSENT AGENDA (ITEM NOS. 3 – 6):

All items marked with an asterisk (*) on the consent agenda were voted on as a group after discussion. Motion was made by Wayne Stacey, second by Diane Anderson to approve Items 3 thru 6. Motion carried unanimously.

3. * Approval of the Regular Meeting Minutes dated January 18, 2017. (Staff)
4. *Approval of the Fiscal Year Ending (FYE) 2017 Revenue and Expenditure Report dated March 12, 2017. (Staff)

5. ***Approval of an FYE 2017 Budget Amendment increasing Expenditure Fund No. 05-510-5213 *ETJ Development Plan* by \$31,686.78 and increasing Revenue Fund No. 05-401-3140 *Sales Tax Revenue* by the same amount. (Staff)**
6. ***Approval of the Quarterly Investment Report dated December 31, 2016. (Staff)**

ITEMS FOR INDIVIDUAL CONSIDERATION:

7. **Discussion of and action on a Growth Management Plan for the City of Helotes Extraterritorial Jurisdiction (ETJ).**

Motion was made by Joel Lutz, second by Carl Hale to accept the Growth Management Plan & authorize final payment. Motion carried unanimously.

8. **Staff report on commercial development updates within the City of Helotes. (Staff)**

Glenn Goolsby updated the board on current and pending commercial projects.

No action taken.

9. **Discussion of and action on EDC sponsorship and/or team participation in the Helotes Area Chamber of Commerce TopGolf Tournament on May 9, 2017 from 6 p.m. to 9 p.m. (Staff)**

Motion was made by Diane Anderson, second by Kathryn Mitchell to sponsor the Chamber event at \$1,000.00. Motion carried unanimously.

President Wootton adjourned the open session at 7:28 p.m. and convened into closed session.

CLOSED SESSION:

10. Closed Session in accordance with Texas Government Code 551.072 *Deliberations about Real Property*. In addition to the matters listed below, any matter scheduled for open session may be discussed in Closed Session, as appropriate and authorized by law:

- Texas Government Code 551.072 *Deliberations about Real Property* and the purchase thereof within the City of Helotes, including, but not limited to, the completion of an appraisal and other due diligence.

President Wootton reconvened into open session at 7:55 p.m. and stated no action had been taken during Closed Session.

Adjourn the regular meeting of the EDC Board of Directors.

President Wootton adjourned the meeting at 7:56 p.m.



Rick A. Schroder
Executive Director