



REGULAR MEETING MINUTES

The City of Helotes Economic Development Corporation (EDC) Board of Directors met for a Regular Meeting on Wednesday, April 18, 2018 at 7:00 p.m., in the City Hall Council Chambers, 12951 Bandera Road, Helotes, Texas 78023. This was an open meeting, subject to the open meeting laws of the State of Texas.

Present:

Board Members: Pat Wootton, President
Diane Anderson, Secretary
Wayne Stacey
Joel Lutz, Vice President
Kathryn Mitchell

Staff: Glenn Goolsby, Assistant Director

Absent: Jim Meadows

1. Call to Order.

President Wootton called the meeting to order at 7:10 p.m.

OPEN SESSION:

2. Citizens to be Heard.

The EDC cannot discuss any presented issue, nor may any action be taken on any issue at this time (Attorney General Opinion JC-0169). The EDC will accept comments from citizens of the City of Helotes and its Extraterritorial Jurisdiction only. Comments are limited to three (3) minutes, and this time is not transferable. Discussion by the EDC of any item not on the Agenda shall be limited to statements of specific factual information given in response to any inquiry, a recitation of existing policy in response to any inquiry, and / or a proposal to place the item on a future EDC Agenda.

No Public Comment

CONSENT AGENDA (ITEM NOS. 3 – 4):

All items marked with an asterisk (*) on the consent agenda were voted on as a group after discussion. Motion was made by Wayne Stacey, second by Diane Anderson to approve Items 3 & 4, as written. Motion carried unanimously.

3. *Approval of the minutes of the EDC Regular Meeting dated March 21, 2018. (Staff)

4. ***Approval of the EDC Fiscal Year Ending (FYE) 2018 Revenue and Expenditure, Balance Sheet, and Encumbrance Reports dated April 13, 2018. (Staff)**

ITEMS FOR INDIVIDUAL CONSIDERATION:

5. **Presentation by Armstrong, Vaughan, & Associates, P.C. and discussion of and action on the FYE 2017 Audit for the City of Helotes Economic Development Corporation. (Auditor)**

Kim Roach with Armstrong, Vaughan, & Associates stated the Helotes EDC received the highest rating with an unmodified opinion. Mrs. Roach reviewed the financial statements and noted our ending fund balance had increased \$73,569.

Motion was made by Diane Anderson, second by Joel Lutz to approve the FYE 2017 Audit as presented. Motion carried unanimously.

6. **Update on current commercial developments within the City of Helotes. (Staff)**

Glenn Goolsby updated the Board on the status of current commercial development projects in Helotes.

Adjourn the regular meeting of the EDC Board of Directors.

President Wootton adjourned the meeting at 7:27 p.m.



Rick A. Schroder
Executive Director