



**CITY OF HELOTES
ECONOMIC DEVELOPMENT CORPORATION
SPECIAL MEETING MINUTES**

The City of Helotes Economic Development Corporation (EDC) Board of Directors met for a special meeting on Wednesday, May 14, 2014 at 1:00 p.m. in the City Hall Council Chambers, 12951 Bandera Road, Helotes, Texas 78023. This was an open meeting, subject to the open meeting laws of the State of Texas.

Present:

Board Members: Ardith Garner, President
 Drue Helms, Vice President
 Keith Muhlestein, Secretary
 Pat Wootton
 Bert Buys
 Caleb Rackley

Staff: Glenn Goolsby, EDC Specialist

Absent:

Board Members: Cynthia Massey

1. Call to order.

President Garner called the meeting to order at 1:04 p.m.

OPEN SESSION:

2. Public comment.

The EDC cannot discuss any presented issue, nor may any action be taken on any issue at this time (Attorney General Opinion JC-0169). Comments are limited to three (3) minutes, and this time is not transferable. Discussion by the EDC of any item not on the agenda shall be limited to statements of specific factual information given in response to any inquiry, a recitation of existing policy in response to any inquiry, and / or a proposal to place the item on a future EDC agenda.

No public comment.

CONSENT AGENDA (ITEM NOS. 3 – 5):

All items marked with an asterisk (*) on the consent agenda were voted on as a group at the beginning of the meeting. Motion was made by Bert Buys, second by Pat Wootton to approve consent agenda items as written. Motion carried unanimously.

3. *Approval of the meeting minutes dated April 16, 2014. (Staff)

4. *Approval of the monthly Revenue and Expenditure Report dated May 8, 2014. (Staff)

5. *Approval of the Quarterly Investment Report dated March 31, 2014. (Staff)


ITEMS FOR INDIVIDUAL CONSIDERATION:

- 6. Discussion, direction, and / or appropriate action regarding approval of a contract with Squires and Company to provide marketing and branding consulting services for the City of Helotes and EDC. (Staff)
*[Goal 2 – Business Retention and Expansion; Goal 4 – Effective Communication]***

Motion made by Caleb Rackley, second by Keith Muhlestein to allow President Garner and EDC Staff to negotiate and execute a contract with Squires & Company to provide marketing and branding consulting services.

Adjourn the regular meeting of the EDC Board of Directors.

Ardith Garner adjourned the meeting at 1:15 p.m.



Ardith Garner, President