



REGULAR MEETING MINUTES

The City of Helotes Economic Development Corporation (EDC) Board of Directors met for a Regular Meeting on Wednesday, August 16, 2017 at 7:00 p.m., in the City Hall Council Chambers, 12951 Bandera Road, Helotes, Texas 78023. This was an open meeting, subject to the open meeting laws of the State of Texas.

Present:

Board Members: *Pat Wootton, President* *Joel Lutz, Vice President*
 Diane Anderson, Secretary *Kathryn Mitchell*
 Wayne Stacey

Staff: *Rick Schroder, Executive Director*
 Glenn Goolsby, Assistant Director

Absent: *Carl Hale*

1. Call to Order.

President Wootton called the meeting to order at 7:00 p.m.

OPEN SESSION:

2. Public Hearing.

To give all interested persons the right to appear and be heard on proposed EDC Maintenance & Operating, Interest & Sinking, and Capital Budgets for Fiscal Year Ending (FYE) 2018. Proposed EDC budgets include economic development "Projects," as defined by Art. 5190.6 Development Corp. Act of 1979, Secs. 2 & 4(B) of Vernon's Texas Civil Statutes.

No Public Comment

3. Citizens to be Heard.

The EDC cannot discuss any presented issue, nor may any action be taken on any issue at this time (Attorney General Opinion JC-0169). The EDC will accept comments from citizens of the City of Helotes and its Extraterritorial Jurisdiction only. Comments are limited to three (3) minutes, and this time is not transferable. Discussion by the EDC of any item not on the Agenda shall be limited to statements of specific factual information given in response to any inquiry, a recitation of existing policy in response to any inquiry, and / or a proposal to place the item on a future EDC Agenda.

No Public Comment

CONSENT AGENDA (ITEM NOS. 4 – 7):

All items marked with an asterisk (*) on the consent agenda were voted on as a group after discussion. Motion was made by Diane Anderson, second by Wayne Stacey to approve Items 4 and 7, excluding the Quarterly Investment Report for June. Motion carried unanimously.

4. *Approval of the minutes of the Regular Meeting dated July 19, 2017 and the Special Meeting date August 4, 2017. (Staff)
5. *Approval of the FYE 2017 Revenue and Expenditure Report dated August 11, 2017. (Staff)
6. *Approval of the Quarterly Investment Reports dated March 31, 2017 and June 30, 2017. (Staff)
7. *Approval of a Resolution by the Board of Directors of the City of Helots Economic Development Corporation authorizing the amendments of the Project Funding Agreement between the Corporation and the City of Helotes, Texas dated July 23, 2015; and approving other matters in connection therewith. (Staff)

ITEMS FOR INDIVIDUAL CONSIDERATION:

8. Presentation by EDC Staff and discussion of and action on Maintenance & Operating, Interest & Sinking, and Capital Budgets for FYE 2018 beginning October 1, 2017 and ending September 30, 2018, including economic development "Projects," as defined by Art. 5190.6 Development Corp. Act of 1979, Secs. 2 & 4(B) of Vernon's Texas Civil Statutes. (Staff)

Glenn Goolsby presented the budget outlining anticipated revenues and expenditures for FYE 2018.

No action taken.

9. Discussion of and action on an Agreement for Management Services between the City of Helotes, Texas and the EDC for FYE 2018 beginning October 1, 2017 and ending September 30, 2018. (Staff)

Motion was made by Diane Anderson, second by Wayne Stacey to discuss Item 9.

Motion was made by Wayne Stacey, second by Kathryn Mitchell to approve the Agreement for Management Services. Motion carried unanimously.

The board did not adjourn into closed session.

CLOSED SESSION:

10. Closed Session in accordance with Texas Government Code 551.072 *Deliberations about Real Property*. In addition to the matters listed below, any matter scheduled for open session may be discussed in Closed Session, as appropriate and authorized by law:

- Texas Government Code 551.072 *Deliberations about Real Property* and the purchase or lease thereof within the City of Helotes' corporate limits, including, but not limited to, the relocation of the EDC corporate office(s).

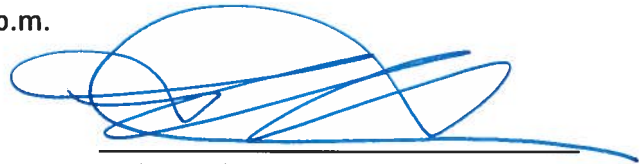
11. Staff Report: Commercial Development Update.

Glenn Goolsby introduced Ashton Antonetti and Bear Burnett, representatives from Retail Strategies to present the commercial development update. Ashton reviewed services provided by Retail Strategies and highlighted efforts made to attract retail tenants to Helotes, which includes Dollar Tree, Slim Chickens, and Burger King.

No action taken.

Adjourn the regular meeting of the EDC Board of Directors.

President Wootton adjourned the meeting at 8:02 p.m.



Rick A. Schroder
Executive Director