



CITY OF HELOTES
ECONOMIC DEVELOPMENT CORPORATION
MEETING MINUTES

The City of Helotes Economic Development Corporation (EDC) Board of Directors met for a regular meeting on Wednesday, September 16, 2015 at 7:00 p.m. in the City Hall Council Chambers, 12951 Bandera Road, Helotes, Texas 78023. This was an open meeting, subject to the open meeting laws of the State of Texas.

Present:

Board Members: Ardith Garner, President
 Drue Helms, Vice President
 Keith Muhlestein, Secretary
 Pat Wootton
 Kathy Oliver
 Carl Hale

Staff: Rick Schroder, Executive Director

Absent:

Board Members: Caleb Rackley

Call Regular Meeting to Order at 7:00 p.m.

OPEN SESSION:

1. Public hearing.

To give all interested persons the right to appear and be heard on the adoption of operating and capital budgets for the Fiscal Year Ending (FYE) 2016. The proposed EDC FYE 2016 budgets include economic development "Projects," as defined by Art. 5190.6 Development Corporation Act of 1979, Secs. 2 and 4(B) of Vernon's Texas Civil Statutes. The proposed budgets are posted on the front page of the EDC website, www.helotesedc.com, and on the City's public notice board.

President Garner opened the public hearing at 7:01 p.m. With no public comment, the hearing was closed at 7:02 p.m.

2. Public comment.

The EDC cannot discuss any presented issue, nor may any action be taken on any issue at this time (Attorney General Opinion JC-0169). Comments are limited to three (3) minutes, and this time is not transferable. Discussion by the EDC of any item not on the agenda shall be limited to statements of specific factual information given in response to any inquiry, a recitation of existing policy in response to any inquiry, and / or a proposal to place the item on a future EDC agenda.

No public comment.

CONSENT AGENDA (ITEM NOS. 3 - 4):

All items marked with an asterisk (*) on the consent agenda were voted on as a group at the beginning of the meeting. Motion was made by Drue Helms, second by Pat Wootton to approve items 3 and 4 as written. Motion carried unanimously.

3. *Approval of the meeting minutes dated August 19, 2015. (Staff)
4. *Approval of the monthly Revenue and Expenditure Report dated September 9, 2015. (Staff)

ITEMS FOR INDIVIDUAL CONSIDERATION:

5. **Discussion of and action on amendments to the Agreement for Management Services between the City of Helotes and EDC. (Staff)**

Motion made by Pat Wootton, second by Keith Muhlestein to approve the Management Services Agreement with a correct to Section III increasing the fee amount to \$15,000.00. Motion carried unanimously.

6. **Discussion of and action on an Agreement between the EDC and Freese and Nichols, Inc. to perform a Growth Management Plan for the City of Helotes and its Extra Territorial Jurisdiction. (Staff)**

Motion was made by Drue Helms, second by Keith Muhlestein to approve the agreement as presented. Motion carried 4 ayes, 1 nay – Pat Wootton.

7. **Discussion of and action on the EDC FYE 2016 Operating and Capital Budgets. (Staff)**

Motion made by Cathy Oliver, second by Carl Hale to approve a Resolution adopting the FYE 2016 Operating and Capital Budgets as presented. Motion carried unanimously.

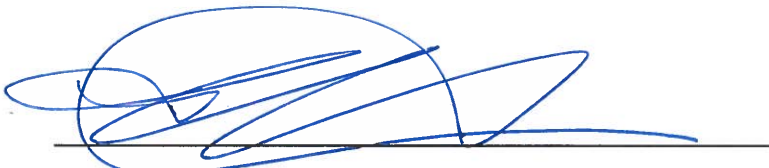
8. Staff Report:

- a) **Water and sewer utilities along State Highway 16 between, generally, Scenic Loop Road and Circle A Trail;**
- b) **Helotes Creek Linear Park Transportation Enhancement Project; and**
- c) **Commercial development update.**

Rick Schroder stated on Item 8(a) that plans had been submitted to SAWS and TxDOT simultaneously and comments had been received from SAWS and LNV had addressed them; Item 8(b) Mr. Schroder discussed two trail alignment options, both of which would require easements from adjoining property owners; Item 8(c) He stated a development report was included in the packets. No action taken.

Adjourn the regular meeting of the EDC Board of Directors.

President Garner adjourned the meeting at 8:15 p.m.



Rick A. Schroder

Executive Director