



REGULAR MEETING MINUTES

The City of Helotes Economic Development Corporation (EDC) Board of Directors met for a Regular Meeting on Wednesday, March 17, 2021 at 7:00 p.m., in the City Hall Council Chambers, 12951 Bandera Road, Helotes, Texas 78023. This was an open meeting, subject to the open meeting laws of the State of Texas.

Present:

Board Members: *Blaine Lopez, President* *John Kodosky, Secretary*
 Greg Hayden *Melody Cooper*
 Stephanie "Stevie" Seitz *Alan Holmes*
 Allison Higgins

Staff: *Marian Mendoza, Executive Director*
 Glenn Goolsby, Assistant Director

1. Call to Order.

President, Lopez called the meeting to order at 7:36 p.m.

PUBLIC HEARING:

2. Public Hearing on a proposal for the City of Helotes Economic Development Corporation (HEDC) to fund a Small Business Assistance Program that will offer grants to businesses in the City of Helotes that have been impacted by COVID 19. The program qualifies as an economic development "Project", as defined by Texas Local Govt. Code Chapter 505 Type B Corporations.

President Lopez opened the public hearing at 7:38pm and with no public comment, closed the hearing at 7:39pm.

OPEN SESSION:

3. Citizens to be heard.

The EDC cannot discuss any presented issue, nor may any action be taken on any issue at this time (Attorney General Opinion JC-0169). The EDC will accept comments from citizens of the City of Helotes and its Extraterritorial Jurisdiction (ETJ) only. Comments are limited to three (3) minutes, and this time is not transferable. Discussion by the EDC of any item not on the Agenda shall be limited to statements of specific factual information given in response to any inquiry, a recitation of existing policy in response to any inquiry, and / or a proposal to place the item on a future EDC Agenda.

No one signed up to speak on this item.

CONSENT AGENDA (ITEM NOS. 4 – 5):

All items marked with an asterisk (*) on the consent agenda were voted on as a group. Motion was made by Stevie Seitz, second by Alan Holmes to approve Items 4 and 5 as written. Motion carried unanimously.

4. *Approval of the minutes of the Regular Meeting dated March 3, 2021. (Staff)
5. *Approval of the EDC Fiscal Year Ending (FYE) 2021 Revenue and Expense Report dated March 12, 2021. (Staff)

ITEMS FOR INDIVIDUAL CONSIDERATION:

6. Presentation of Comprehensive Annual Financial Report (CAFR) for year ended September 30, 2020 for the City of Helotes Economic Development Corporation (HEDC).

Presentation was made by Kimberly Roach with Armstrong Vaughan and Associates noting that despite the pandemic sales tax revenues were up for FYE 2020. Her firm has issued an unmodified opinion and stated there were no recommendations for improvement.

7. Discussion of and action on a Resolution of the City of Helotes Economic Development Corporation (HEDC) approving a project to establish a Small Business Assistance Program that will offer grants to businesses within the corporate limits of Helotes that have been impacted by the coronavirus (COVID-19); and authorizing the HEDC Executive Director to take all necessary steps to implement the provisions of this Resolution. (Staff)

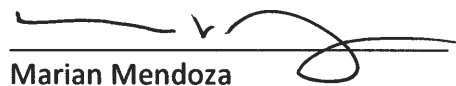
Motion was made by Alan Holmes, second by Allison Higgins to discuss Item 7.

Marian Mendoza presented the program eligibility and guidelines highlighting changes made from the first round to allow more businesses to be eligible.

Motion was made by John Kodosky, second by Stevie Seitz to approve the Resolution on funding the Small Business Assistance Program as presented. Motion carried unanimously.

Adjourn the regular meeting of the EDC Board of Directors.

President Lopez adjourned the meeting at 8:28 p.m.


Marian Mendoza
Executive Director