

REGULAR MEETING MINUTES

The City of Helotes Economic Development Corporation (EDC) Board of Directors met for a Regular Meeting on Wednesday, September 21, 2022 at 7:00 p.m., in the City Hall Council Chambers, 12951 Bandera Road, Helotes, Texas 78023. This was an open meeting, subject to the open meeting laws of the State of Texas.

Present:

Board Members:

Blaine Lopez, President

John Kodosky, Vice-President

Melody Cooper, Secretary

Greg Hayden

Jeff Felty

Melissa Benavides

Marian Mendoza, Ex-Officio

Staff:

Glenn Goolsby, Interim Executive Director

Absent:

Joel Lutz

1. Call to Order.

President Lopez called the meeting to order at 7:05 p.m.

OPEN SESSION:

2. Citizens to be heard.

The HEDC cannot discuss any presented issue, nor may any action be taken on any issue at this time (Attorney General Opinion JC-0169). Comments are limited to three (3) minutes, and this time is not transferable. Discussion by the HEDC of any item not on the Agenda shall be limited to statements of specific factual information given in response to any inquiry, a recitation of existing policy in response to any inquiry, and / or a proposal to place the item on a future HEDC Agenda.

No citizen signed up to speak.

CONSENT AGENDA (ITEM NOS. 3 – 7):

All items marked with an asterisk (*) on the consent agenda were voted on as a group. Motion was made by Greg Hayden, second by Melissa Benavides to approve Items 3 thru 7 as written. Motion carried unanimously.

*Approval of the minutes of the Workshop and Regular Meeting dated August 17, 2022 and Special Meeting date September 8, 2022.

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- *Approval of the HEDC Fiscal Year Ending (FYE) 2022 Revenue and Expense Report dated September 15, 2022.
- 5. *Approval of a Resolution of the Board of Directors of the City of Helotes Economic Development Corporation (HEDC) approving an Investment Policy and Strategy for public investment purposes; authorizing the Interim Executive Director to take all necessary steps to implement the provisions of this Resolution; incorporating recitals; providing for severability; and adopting an effective date.
- 6. *Approval of a Resolution of the Board of Directors of the City of Helotes Economic Development Corporation (HEDC) designating Investment Officers for public investment purposes; authorizing the Interim Executive Director to take all necessary steps to implement the provisions of this Resolution; incorporating recitals; providing for severability; and adopting an effective date.
- 7. *Approval of a Resolution of the Board of Directors of the City of Helotes Economic Development Corporation (HEDC) approving a list of approved brokers / dealers for public investment purposes; authorizing the Interim Executive Director to take all necessary steps to implement the provisions of this Resolution; incorporating recitals; providing for severability; and adopting an effective date.

COMMITTEE REPORTS:

8. Update from the Executive Committee meeting.

President Lopez stated the committee had reviewed the Management Services Agreement, the proposed FYE 2023 Budget, and discussed current prospects with staff.

9. Update from the Finance Committee meeting.

Vice President Kodosky stated the committee had reviewed the monthly expenditure report and noted there was nothing out of the ordinary.

ITEMS FOR INDIVIDUAL CONSIDERATION:

10. Discussion of and action on a Resolution of the Board of Directors of the City of Helotes Economic Development Corporation (HEDC) approving appropriations for the Fiscal Year Ending (FYE) 2023 Maintenance & Operating, Interest & Sinking, and Capital budgets for Fiscal Year Ending (FYE) 2023. Proposed EDC budgets include economic development "Projects," as defined by Texas Local Govt. Code Chapter 505 Type B Corporations and authorizing the Interim Executive Director to take all necessary steps to implement the provisions of this Resolution; incorporating recitals; providing for severability; and adopting an effective date.

Motion was made by John Kodosky, second by Greg Hayden to discuss and take action as written. Motion carried unanimously.

11. Approval of a Resolution of the Board of Directors of the City of Helotes Economic Development Corporation (HEDC) approving an Interlocal Agreement between the City of Helotes and the HEDC; authorizing the Interim Executive Director to take all necessary steps to implement the provisions of this Resolution; incorporating recitals; providing for severability; and adopting an effective date.

Motion was made by John Kodosky, second by Melody Cooper to approve the item as written. Motion carried unanimously.

12. Approval of a Resolution of the Board of Directors of the City of Helotes Economic Development Corporation (HEDC) approving an Agreement between the City of Helotes and the HEDC to fund certain City events; authorizing the Interim Executive Director to take all necessary steps to implement the provisions of this Resolution; incorporating recitals; providing for severability; and adopting an effective date.

Motion was made by Greg Hayden, second by Melody Cooper to approve the item as written. Motion carried unanimously.

13. Discussion of and action on the election of officers for the EDC Board of Directors, as required by the EDC Restated and Amended Articles of Incorporation, Article Ten Board of Directors, including, but not limited to, President, Vice-President, and Secretary.

Motion was made by Blaine Lopez, second by Melissa Benavides to nominated Melody Cooper as Secretary. Motion carried unanimously.

Motion was made by Blaine Lopez, second by Greg Hayden to nominate John Kodosky as Vice President. Motion carried unanimously.

Motion was made by John Kodosky, second by Greg Hayden to nominate Blaine Lopez as President. Motion carried unanimously.

STAFF REPORT:

14. Update on attendance at Retail Live Conference on September 1, 2022. (Glenn Goolsby, Interim Executive Director)

Glenn Goolsby reported on potential prospects he met at the Retail Live conference in Austin.

Adjourn the regular meeting of the EDC Board of Directors.

President Lopez adjourned the meeting at 7:36 p.m.

Executive Director